Busheydvd Order Form

THIS FORM MUST BE COMPLETED IN FULL EVEN IF YOU HAVE PLACED AN ON-LINE ORDER

Name:							
Address to send tapes & conversions back to you: We always send tapes back unless you ask us to dispose of them							
Will you be collecting in person **If not please ensure you have included return P&P amount as per our web site**							YES/NO
Mobile Number		Home or Work Number					
Email address				Date form completed			
Where did you hear about us from		Number of Tapes/DVDs/reels – sent/delivered					
Amount	£	If paid online enter transaction ID or enclose confirmation email					
Payment Method (tick box)	Cheque		Cash		Card		Bank Transfer
If you require DVDs back urgently please state date required *Note "Express Service" charges apply see website for details*							

Which format do you require : (If more than one chosen extra charges will apply) Standard DVD or USB stick or USB Hard Drive or Internet transfer	

Not applicable to standard DVDs	Do you need us to supply a Hard drive or USB stick (If "No" you can lend us one to put the files on or we can put on data DVDs)	YES/NO
	What Type of computer do you use Apple or Windows PC	Apple/PC

Tape Title/Number	Please state below the title that you would like printed on the DVD or name of file for computer format (if different from the tape) If you can, please write your surname on the tapes. We always rewind tapes unless asked not to in additional instructions	Only applicable to standard DVDs	
		No. of additional DVD copies	Presentation cases £7.50 each

Additional Instructions

Please enclose this form with your footage We recommend Royal Mail Special delivery
To: BusheyDVD, P.O.Box 1141, Bushey, Herts WD23 9EE – **DO NOT USE THIS ADDRESS FOR PARCELFORCE**
if you want to use parcel force please contact us first as Royal Mail PO Boxes will not accept ParcelForce packages
Sending us your footage confirms your acceptance of our terms and conditions